

EAST HERTFORDSHIRE DISTRICT COUNCIL

NOTICE IS HEREBY GIVEN that a meeting of East Hertfordshire District Council will be held in the Council Chamber, Wallfields, Hertford on Wednesday 23rd October, 2019 at 7.00 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Dated this 15 October 2019

Alison Stuart
Head of Legal and
Democratic Services

Note: Prayers will be said before the meeting commences. Those Members who do not wish to participate will be invited to enter the Chamber at their conclusion

AGENDA

1. Chairman's Announcements

To receive any announcements.

2. Apologies for Absence

To receive any Members' apologies for absence.

3. Minutes (Pages 9 - 48)

To approve as a correct record and authorise the Chairman to sign the Minutes of the Council meeting held on 24 July 2019 and the extraordinary Council meeting held on 3 September 2019.

4. Declarations of Interest

To receive any Members' declarations of interest.

5. Appointment of Interim Monitoring Officer (Pages 49 - 54)

6. Petitions

To receive any petitions.

7. Public Questions

To receive any public questions.

8. Members' questions (Pages 55 - 56)

To receive any Members' questions.

9. Executive Report - 3 September 2019 (Pages 57 - 114)

To receive a report from the Leader of the Council and to consider recommendations on the matters below:

(A) North of Hertford (Sacombe Road, Bengoe) (HERT4)
Masterplanning Framework

(B) North of Sawbridgeworth (SAWB4) Masterplanning Framework

10. Executive Report - 8 October 2019 (Pages 115 - 344)

To receive a report from the Leader of the Council and to consider recommendations on the matters below:

- (A) Affordable Housing Supplementary Planning Document (SPD) - draft for public consultation
- (B) North and East Ware (WARE2) Masterplanning Framework
- (C) Statement of Community Involvement - final for adoption
- (D) Retail Frontages, Design and Signage Supplementary Planning Document - final for adoption
- (E) Anstey Conservation Area Character Appraisal
- (F) Council Tax Support Scheme

11. Licensing Report (Pages 345 - 364)

To receive a report from the Chairman of the Licensing Committee and to consider recommendations on the matters below:

- (A) Revised Taxi Licensing Suitability Policy

12. Hertford Theatre Growth and Legacy Scheme (Pages 365 - 382)

13. Review of Polling Districts and Places (Pages 383 - 422)

14. Political Balance - Substitute Member Appointments (Pages 423 - 434)

15. Development Management Committee: Minutes - 17 July, 14 August and 11 September 2019 (Pages 435 - 472)

Chairman: Councillor T Page

16. Performance, Audit and Governance Oversight Committee: Minutes - 21 May, and 31 July (Pages 473 - 494)

Chairman: Councillor M Pope

17. Overview and Scrutiny Committee: Minutes - 11 June 2019 (Pages 495 - 504)

Chairman: Councillor J Wyllie

18. Licensing Committee: Minutes - 19 March and 21 August 2019 (Pages 505 - 518)

Chairman: Councillor D Andrews

19. Human Resources Committee: Minutes - 3 July 2019 (Pages 519 - 530)

Chairman: Councillor R Bolton

20. Motions on Notice (Pages 531 - 532)

To receive Motions on Notice.

DISCLOSABLE PECUNIARY INTERESTS

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.
4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

Public Attendance

East Herts Council welcomes public attendance at its meetings and will provide a reasonable number of agendas for viewing at the meeting. Please note that there is seating for 27 members of the public and space for a further 30 standing in the Council Chamber on a "first come first served" basis. When the Council anticipates a large attendance, an additional 30 members of the public can be accommodated in Room 27 (standing room only), again on a "first come, first served" basis, to view the meeting via webcast.

If you think a meeting you plan to attend could be very busy, you can check if the extra space will be available by emailing democraticservices@eastherts.gov.uk or calling the Council on 01279 655261 and asking to speak to Democratic Services.

Audio/Visual Recording of meetings

Everyone is welcome to record meetings of the Council and its Committees using whatever, non-disruptive, methods you think are suitable, which may include social media of any kind, such as tweeting, blogging or Facebook. However, oral reporting or commentary is prohibited. If you have any questions about this please contact Democratic Services (members of the press should contact the Press Office). Please note that the Chairman of the meeting has the discretion to halt any recording for a number of reasons, including disruption caused by the filming or the nature of the business being conducted. Anyone filming a meeting should focus only on those actively participating and be sensitive to the rights of minors, vulnerable adults and those members of the public who have not consented to being filmed.

Implementing paperless meetings will save East Herts Council approximately £50,000 each year in printing and distribution costs of agenda packs for councillors and officers.

You can use the mod.gov app to access, annotate and keep all committee paperwork on your mobile device.

Visit <https://www.eastherts.gov.uk/article/35542/Political-Structure> for details.

The Council is moving to a paperless policy in respect of Agendas at Committee meetings. From 1 September 2019, the Council will no longer be providing spare copies of Agendas for the Public at Committee Meetings. The mod.gov app is available to download for free from app stores for electronic devices.